

SUMMARY OF QUALIFICATIONS

An experienced university leader with a highly successful background facilitating change and leading new initiatives, strategic planning, motivational leadership, clear vision, responsible program management and administration, program design and delivery, motivational supervision and fiscal management, college student recruitment and retention, public speaking and community building. Demonstrated hands-on experience in diversity and inclusion, admissions and recruitment, student development and retention, academic advisement, course articulation; staff training, development and supervision. Comfortable working independently, as part of a team, in collaboration with faculty, staff and administration, with diverse student populations, and in diverse university settings. Excellent intrapersonal, communication, and presentation skills. A person committed to access, inclusion, intersectionality, equity, minority/first year/first generation/international students and their ultimate success.

EDUCATIONAL ADMINISTRATION EXPERIENCE

06/18/2018 – Present

**Texas Tech University
Division of Diversity, Equity & Inclusion**

Vice President

Administrative lead for the Division which includes the following units: Office of K-12 & IDEAL; Mentor Tech; Military & Veterans Programs; First Generation Transition and Mentoring Programs; Office of Academic Enrichment; Dream Resource Center; Texas Tech Chess Program; University Interscholastic League; Office of LGBTQIA; McNair Scholars Program; TRIO Student Support Services Program.

As the Chief Diversity Officer, work across the university and beyond to identify and facilitate programs, resources, and services that support the educational, social, cultural, curricular and co-curricular, and environmental experiences of the Texas Tech University community as related to the celebration and facilitation of diversity, equity, and inclusion. Achievement of these efforts requires working across constituent groups that may include but are not limited to students, faculty, staff, alumni, academic programs and university departments, university, community members and partners, etc.

07/16/2012 – 07/03/2018

**Arizona State University (ASU)
Office of the Dean of Students - Tempe, AZ
Educational Outreach and Student Services (EOSS)**

Sr. Associate Dean 07/31/2013 – present)

Associate Dean (07/16/2012 – 07/30/2013)

Newly created position with a portfolio of programs and services that span the entirety of the student experience. Established Student Services strategic plan for international student engagement. Serves as university lead for international student engagement - facilitate efforts across university offices, departments, and academic units (schools and colleges) to support the transition and acculturation, resources, services, and programs that span the international student experience (non-academic); recruited partners and lead monthly University International Student Services Committee (33 partner departments), monthly EOSS International Student Services Committee, and the bi-weekly International Pre-arrival/ Orientation/Welcome Week Team Meeting (12 partner departments). Implemented online Pre-Orientation Training and online Title IX training for international students. University liaison for the ASU Council of Religious Advisors (CORA) (university-wide council, committee on each campus, 49 active faith-based organizations) and campus liaison for the Tempe

campus committee. Duties include; provide administrative guidance and support, develop appropriate policies and procedures, manage ASU Faculty Associate Application process, attend monthly committee and executive board meetings, coordinate and facilitate monthly CORA Executive Council meetings; facilitate CORA participation at various university events and programs. **University lead for Culture@ASU** through which we identify, acknowledge, celebrate, and share our highly diverse and multifaceted university culture -through art, food, music, lectures, traditions, heritages, identities, scholarship, and other institutional experiences. Culture@ASU programs include three annual programs – a signature fall Welcome Back celebration *CultureFest*, weekly student performance program (on all four-campus locations) *Express Yourself*, and annual talent competition – *ASU's Got Talent*. University lead for collaborative partnership with the National Conflict Resolution Center (2016, 2017) through which almost 3500 students participated in workshop, The Art of Inclusive Communication (ARTIC). The workshop the students with tools speak using inclusive language and learn the steps to maintaining civility in the midst of difference.

Departmental supervision includes: Student and Cultural Engagement (SCE) – the team coordinates and advises six of the Cultural/Identity-based Student Coalitions that comprise the Council of Coalitions (CoC), coordinate with student Coalitions the university-wide heritage month committees for the nine heritage month celebrations, coordinate other university and coalition related events and programs; Sun Devil Civility - the educational arm that coordinates student facilitated diversity and inclusion workshops (6 current workshops/4 in development), coordinates four of the university's six Special Interest Graduation Convocations (Asian/Asian Pacific American, Black African, International Convocation) every semester; **International Student Engagement (ISE)** – team coordinates and facilitates educational, transitional, and social programming for international students university-wide. This includes advising the Coalition of International Students (seventh cultural coalition), coordination of the university-wide Global Guides mentoring program, and university-wide celebrations such as International Education Week, International Night, World Fest, and many other programs; **Interfaith Student initiatives** – initiated plan to include new staff member to develop student-led interfaith coalition; collaborate with Memorial Union to manage the newly created interfaith prayer and meditation space; collaborate with CORA and other university partners support the university-wide Spirituality and Wellness initiatives as they pertain to Mindfulness and Spirituality. New initiatives in development: (May 2017) envisioned and developed plan for potential eighth student coalition focused on student interfaith needs. Newly hired coordinator and student strategy team have established the first ASU Interfaith Harmony Week coordinated new programs and collaborated with others to feature 16 programs across all four campus locations; MEN@ASU, a mentoring program for men of color established in coordination with the Maricopa County Community College District Office designed on an asset/strengths based approach to mentoring to facilitate their transition, retention and graduation; university liaison for Danforth Chapel; lead and promote all affinity (student attendance at events from Gameday to university lectures) and engagement efforts and initiatives; incubator for all new initiatives. Portfolio has also included: New Student and Family Programs; Programming and Activities Board (Tempe); Game Day and Spirit Initiatives; Disability Resource Center (Tempe); TRIO Student Support Services Program (Tempe); TRIO Upward Bound (Tempe); TRIO Veterans Upward Bound (Tempe); Office of the Dean of Students Situational Response Team (SRT).

Key Accomplishments:

Student Services lead for diversity, inclusion and engagement efforts with underrepresented, minority, and international student populations. Successfully initiated and established new university-wide units, programs, and collaborative partnerships and relationships with ASU unit, departments, schools, colleges, students and student clubs and organizations, and community and corporate partners. Collaborated in writing the successful TRIO SSS/Disability Grant receiving a 5-year grant continuation totaling \$1,226,560.00. Council of Coalitions fully established and recognized as official representative body of minority, marginalized, and underrepresented students by University administration. Experienced growth and expansion in all programs; new approaches to outreach has includes live-streaming of convocations, Culture@ASU Events, International Night, and other events. Reviewed and developed all policies, procedures, and protocols across the portfolio were current and in alignment with university mission as well as all federal, state, and local policies, procedures, and expectations. Engagement with university administration at all levels (from Sun Devil Athletics to the Alumni Association) resulted in increased engagement and student satisfaction and retention to graduation. Master of Ceremonies and presenter for New International Student Orientation programs (undergraduate and graduate). Presented

“Empowering Your Student for Success” presentation to parents and guests at well over 60 New Student Orientation programs. Successfully completed (issued certificates of completion): Association of Title IX Administrators (ATIXA) Introductory Training; ATIXA Level II Training; Basic Incident Command System Training (ICS 100/200/700/800); Intermediate Incident Command System Training (MAG300); DREAMZone Training; SafeZONE Training; Bystander Intervention Training.

1/2016 to 07/03/2018

Arizona State University

Office of the Vice Provost Inclusion for Community Engagement – Tempe, AZ

University Chair – Committee for Campus Inclusion

Provide leadership for university-wide committee; facilitate Executive Board Meetings. CCI’s mission is to support and maintain campus community that values diversity; provide educational opportunities; monitor and report potential instances to the appropriate units. CCI Catalyst Award

07/2009 to 12/2009

Arizona State University

Office of the Vice Provost for Undergraduate Education – Tempe, AZ

Doctoral Internship (140 hours – 3 credits)

Under the supervision of the Vice Provost for Undergraduate Education, conceptualized and developed a new educational campaign for prospective college students, student’s families and supporters, educators and policymakers. The campaign titled A 360 Degree, highlights seven (7) key competencies and was created in recognition of the fullness of the collegiate experience culminating with the student earning a college degree and developing a particular set of skills and experiences that will be of benefit far beyond their collegiate years.

05/2006 to 07/15/2012

Arizona State University

Office of the Executive Vice President and Provost and University College – Phoenix, AZ

Founding Director, University Academic Success Programs at the Downtown Phoenix campus (UASP-DPc) Director, University Academic Success Programs at the West campus (UASP-West) (04/2010 to Present)

Recruited to establish ASU’s first Student Success Center, DPc Writing Center, and the Downtown Phoenix campus Information Desk (from 05/2006 to 07/2008) for the new Downtown Phoenix campus of ASU. Within one year of establishing services was selected by the University Vice Provost and Dean of University College to establish and direct the ASU Community Learning Center program (a program in partnership with the Tec De Monterrey in Mexico) (from 07/2007 to 01/2011). Recruited by the Office of the Executive Vice President and University Provost to assume additional responsibility as Director of a second unit - UASP the West campus (May, 2010). **Programming and Budgetary Oversight:** Plan, coordinate and implement activities, programs, services, and new initiatives for two campus units. Supervise the preparation of budget proposal; establish expenditures controls and recommends allocation of resources within limitations of the budget. Develop and monitor overall operations and facilities. **Staff Assessment and Development:** Supervise 7 full-time professional staff and approximately 90 student staff. Conduct student staff evaluations every semester and annual professional staff evaluations. Encouraged and provided staff professional development opportunities. **Program Assessment and Development:** Work in collaboration with various vice-Presidents, vice-Provosts, deans, directors, faculty, and campus partners to develop innovative, student centered, outcome driven, theoretically based initiatives, programs and services. Provide comprehensive quantitative and qualitative reports to the Office of the Executive Vice President and Provost of the University every semester and upon request. Conduct programmatic evaluations to determine program efficiency and effectiveness. **Policy Development:** Develop and implement unit policies and procedures for all areas of responsibility. **Community Involvement:** Identify, develop, and maintain relationships with other campus and university-wide academic units, programs and other community organizations and agencies.

Key Accomplishments:

UASP-DPc and UASP-West are a part of the university-wide unit charged with providing programs, services and innovative initiatives that support the academic success and retention of all ASU students - through academic and co-curricular programs and services - across the four campuses of ASU. The DPc and West campus programs and services included; residential and non-residential tutoring; in-person and on-line tutoring (synchronous and asynchronous); facilitated learning experiences (Supplemental Instruction and Review Sessions) and small group tutoring; academic and skill development workshops; the Sun Devil Success program; peer mentoring; the Dissertation Connection Camp (Summer 2012); the Writing Centers; Academic Success Courses. Other campus specific services in the DPc location have included academic advising (BIS, exploratory, transfer); Career and Major Exploration; Career Services; The Community Learning Center; and Service Learning; American Indian Student Support Services.

- The university-wide Online Writing Tutoring program (Spring, 2009) and Online Science and Select General Studies Tutoring program (Fall 2010) were conceived of and implemented through the UASP – DPc and West staff.
 - Online writing tutoring experienced a 62% increase in visits in one academic year – from 210 in Fall 2010 to 341 Fall 2011.
 - Online science and select general studies tutoring visits increased from 626 visits and 122 in unique students Fall 2010 to 4137 visits and 1604 unique visits Fall 2011 (over 100 courses) – an increase of 560%.
 - Received the 2011 ASU President’s Award for Innovation for Online Tutoring Programs.
- Through both the DPc and the West campus units - in partnership with various units within Educational Outreach and Student Services, Residential Colleges, and campus colleges and schools – a variety of programs and services have been developed to support the academic preparedness, success, and retention of undergraduate and graduate students.
- Developed, planned, organized and directed all facets of freshman transition programs at the Downtown Phoenix and West campus locations:
 - The 2010 Summer Academy Programs (a 5-week summer only freshman transition program)
 - The 2011 University Bridge Programs - (a 5-week summer and year-round freshman transition program) DPc and West students attended the summer program at the DPc, and
 - The 2012 Sun Devil Success program (two-week early start summer transition program that leads into a fall retention program).

Participated in the redesign of our university-wide freshman transition programs. A member of the leadership team charged with the university-wide collaborative efforts between Admissions (Enrollment Management), University Housing and Residential Life, campus colleges and schools, New Student Orientation, and Educational Outreach and Student Services (inclusive of staff on the Tempe campus). Involved in all facets of program development – from messaging in collateral materials and website content to responsibility for the development and implementation of campus based programs for both DPc and West campuses, inclusive of hiring, training and supervising faculty (summer courses), professional and student staff. Programs were developed to promote student’s connection to their home campus and to the university, to build community, increase students connection and sense of belonging to the university, and provide early access to campus resources through curricular and co-curricular programs and experiences

- Fall 2011 – In partnership with the University Technology Office, the DPc and West campus math departments, the Office of the Executive Vice President and Provost of the University established the DPc and West campus Math Labs. Administrative oversight includes: establishment of comprehensive math lab policies and procedures; hire, train, and supervise student employees (desk assistants/test proctors and tutors); establish hours of operations; participation in ongoing math redesign courses faculty and staff meetings; facilitate math lab operations training sessions during faculty training meetings.

06/2004 to 05/2006

TRiO Student Support Services in the Disability Resource Center (DRC) - Tempe, AZ

Transition and Retention Specialist

Programming and Budgetary Oversight: Coordinated and supervised individualized academic tutoring, coaching, cultural enrichment activities, social training, and disability awareness programming. Hired, trained and supervised tutors and coaches (peer mentors). Prepared periodic reports and maintained records on specific program activities and student. Prepared budget proposals, recommendations, and approved when appropriate. Recommended program expenditures within budget limitations and assisted in preparation of grant proposals for future funding. **Student Assessment and Development:** Provided personal, curricular and co-curricular counsel and guidance to participants. Developed innovative solutions to assist students in achieving academic success, retention and graduation, and career and professional development. Assessed student needs and facilitated appropriate enhancement services.

Policy Development: Developed policies, procedures and expectations for the department/program and student workers. **Community Involvement:** Identified, developed and maintained relationships with other campus programs and community agencies.

Key Accomplishments:

- Developed job descriptions, employment postings, *Policies, Procedures and Expectations Guidelines* and all training modules for tutors, academic coaches, and UNI 101 instructor.
- Member of TRiO/DRC summer transition committee, developed UNI 101 course curriculum.
- Presented workshops on: time management; study skills; learning campus resources; and other related topics.
- Created 2005-06 Tools for Student Success kit and marketing materials for TRiO program.
- Developed career services programs, i.e. Dress for Success Workshop, Professional Etiquette Lunch, feature presenters on professional development.
- Developed instruments for student assessment and program evaluation.
- Developed policies and procedures for student records maintenance and new Laptop Loan Program.
- Created a new Transitional Life Coaching (TLC) program which addresses student transition from high school to college and from college to career or graduate school.
- Planned, created and coordinated monthly academic strategies workshops and cultural events.
- Worked in partnership with several campus departments to create collaborative experiences for students, e.g. Student Affairs, Multicultural Student Center, Learning Resource Center, Summer Bridge, Health and Wellness Promotions, Campus Recreation, ICA, and various academic units.
- One of two bilingual staff members who proctored 100-level through 400-level Spanish exams.
- Wellness Diversity Committee member.
- Collaborated in writing the successful DRC TRiO receiving a grant continuation totaling \$934,108.00.

05/2002 - 05/2004

Washington University in St. Louis
Cornerstone: The Center for Advanced Learning

St. Louis, MO

Academic Mentoring Administrator (05/2003 – 05/2004)

Quality Assurance Coordinator (08/2002 – 05/2003)

Co-Coordinator of Student Leaders Program (05/2002 – 08/2002)

TRiO SSS Program in Cornerstone: The Center for Advanced Learning

Program Coordination: Coordinated and co-supervised academic mentoring (tutoring) and student leadership development programs. **Staff Supervision:** Supervised professional, administrative, and student staff in various capacities. **Policy Development:** Facilitated development of new department policies and practices. Processed, documented, hired academic mentors and monitored eligibility. Assigned mentors/monitored work schedules. Monitored TRiO student progress.

Key Accomplishments:

- Restructured and formalized the employment, record keeping, and supervisory process for the Academic Mentoring Program.
- Co-supervised over 250 active academic mentors (tutors) – professional (faculty and staff), graduate and undergraduate students.
- Planned and conducted weekly policies, procedures and expectations review training sessions.
- Maintained academic mentor database containing all applicant and mentor information.
- Facilitated development of inter-departmental agreements and collaborated with Disability Resource Center and faculty to secure mentoring assistance for students.
- Monitored GPA status of all active student tutors to ensure compliance with terms of employment.
- Coordinated first academic mentor recognition event. Attendees included university Chancellor, Vice Chancellors, Deans and Directors, staff, and academic mentors.
- Revised and/or created new programmatic forms.
- Trained and supervised TRiO program staff in areas of compliance and quality assurance, i.e. proper documentation protocols, files maintenance and record keeping, employment protocols, etc.
- Collaborated with TRiO director to complete and submit the federally mandated annual report.
- Redesigned the TRiO summer program - incorporating various aspects of leadership development while simultaneously increasing the student's knowledge of campus resources.
- Created program policies and procedures to ensure consistency, effectiveness, and compliance with university and federal policies.
- Developed a pre- and post program instrument to evaluate program effectiveness and student development.
- Conducted academic and personal counseling with first generation, low-income, or disabled student participants.
- Planned and co-facilitated student workshops and seminars.
- 2002-03 academic year 3,000 students received assistance through this program.

10/2000 - 01/ 2002

Illinois State University
Office of the Registrar

Normal, IL

Resource Specialist, Student Service and Referral Center (01/2001 – 01/2002)

Undergraduate Credentials Evaluator (Admissions/Records Officer 1) (10/2000 – 01/2001)

Related Student Services: Served as the primary public relations professional responsible for providing exceptional client service in-person and on the telephone. Functions included resolving enrollment services (admissions, registrar, financial aid, advising) concerns/ problems for students, utilized Internet systems in problem resolution, provided referral services to other offices, provided input for public relations documents.

Academic Advising: Evaluated transcripts and awarded transfer credits; articulated transfer courses, awarded transfer credit and prepared both on-line and handwritten Statements of Transfer Work for new, readmitted, continuing and athletic transfers. Interpreted university and academic policies in person and/or by phone for students, parents, faculty, advisors, counselors, chairs and deans. Managed selected data elements for various admissions and student data files.

Key Accomplishments:

- First of three specialists hired to serve in the new student service center.
- Responded to hundreds of questions related to academic policies and procedures and/or campus services and served as a specialist of functions housed in one or more enrollment service areas.
- Participated in public service assessment projects.

10/1996 - 11/1999

Wilberforce University

Wilberforce, OH

Coordinator of Supplemental Instruction (SI) and Tutoring (11/98 – 12/99)

Admissions Counselor (8/96 – 11/98)

Program Coordination: Coordinated and supervised academic tutoring and supplemental instruction program.

Academic Advising/Retention: Provided academic advising and support services to students. **Staff**

Supervision: Supervised professional and peer tutors and SI leaders. **Recruitment:** Recruiter and admissions counselor for potential students within my specific recruitment area – Maryland, Indiana, Chicago and vicinity, Michigan, regions of Ohio and St. Louis metro area.

Key Accomplishments:

- Implemented the universities first SI program and re-developed the tutorial program.
- Supervised/managed 15 professional and peer Tutors, and SI Leaders.
- Managed program budget and payroll.
- Created policies, procedures, and training program materials for SI leaders and tutors.
- Established an official referral and testing process for students with suspected learning disabilities.
- Monitored ADA compliance and scheduled ADA training for faculty and staff in the division of academic and student affairs.
- Developed SI and Tutoring program strategic plan, which projected future program goals, budgetary needs, staffing, and resources.
- Administered SAT based student placement tests and interpreted results for course placement.
- Academic Advisor for undecided/exploratory freshmen.
- Member of the Student Judiciary Appeals Committee, Academic Advising Committee, advisor to Black Women United; facilitator of Female Rites of Passage.
- Increased student recruitment and established new recruitment contacts in my specific recruitment areas.
- Established and maintained a working relationship with high school counselors, service agencies, and other community organizations.
- Determined student eligibility for scholarships and other financial resources and assisted students with the completion of Pell/SAR, FAFSA, and other financial aid forms.
- Planned and hosted -- in collaboration with Financial Aid, the University Registrar, and local Alumni -- citywide receptions for potential and admitted students in recruitment areas.
- Coordinated requested visits to the University; scheduled Student Ambassadors to conduct campus tours.
- Official commendation from Executive Vice President of Academic and Student Affairs for assistance in compiling data supporting the effectiveness of the Academic Support Program Division during accreditation review.

TEACHING/MENTOR EXPERIENCE

01//2018 – Present	Arizona State University Dissertation Committee Member; Zachary Reeves	Tempe, AZ
01/2018 – 05/2018	Arizona State University Mentor HED 573: Applied Inquiry & HED 593: Applied Project	Tempe, AZ
08/2017 – 12/2017	Arizona State University Mentor HED 573: Applied Inquiry & HED 593: Applied Project	Tempe, AZ
01/2017 – 05/2017	Arizona State University Mentor HED 573: Applied Inquiry & HED 593: Applied Project	Tempe, AZ
10/2016 – 12/2016	Arizona State University HED 598: Seminar Internationalization and Comparative Higher Education	Tempe, AZ
01/2015 – 05/2015	Arizona State University	Tempe, AZ

HED 527: Seminar Student Affairs Administration

08/2015 – 05/2016

Arizona State University

Tempe, AZ

Dissertation Committee Member; Dr. Leonard Edmonds
Intersectionality: An Arts-Based Approach to Student Awareness

01/2014 – 05/2014

Arizona State University

Tempe, AZ

HED 527: Seminar Student Affairs Administration

07/2008 – 08/2008

Arizona State University

Phoenix, AZ

Summer Bridge Program – Downtown Cohort
UNI 194 – Special Topics: Academic Success Seminar

01/1999 - 11/1999

Wilberforce University

Wilberforce, OH

New Student Success Course
Required one (1) credit hour course for freshmen and transfer students

PROFESSIONAL EXPERIENCE

01/2000 - 08/2000

**U.S. Dept. of Commerce
Bureau of the Census**

Bloomington, IL

Office Operations Supervisor

Coordinated the assembly, quality assurance processing, and distribution of all Census materials used by enumerators for each phase of the Census for more than 69,000 homes. Trained and supervised a staff of 25-30 office employees. Completed and distributed weekly reports and supervised data entry of information for these reports. Ensured that federal guidelines and timelines for processing Census materials were met.

- This office had the largest rural area of all of the offices for the region (IL, IN, and WI).
- During the largest segment of the campaign, this office led the entire region in production and completed the program within top four offices for the region.

10/1994 – 07/1995

P.P.E.C.I.

Muncie, IN

Self Sufficiency Program Coordinator for adults aged 18-24 to facilitate their transition from Welfare to work. Taught self-sufficiency skills and other work-related topics to participants.

08/1991 - 06/1994

State of Maryland-BCDSS

Baltimore, MD

Case Manager for a caseload 33 children who were placed in relative care due to parental neglect or abuse.

04/1991 – 11/1991

United Airlines

Chicago, IL

**Assistant Flight Attendant Scheduler
Clerk - Flight Attendant Scheduling**

Arranged travel and hotel accommodations for flight attendants based out of O'Hare Airport. Co-coordinated flight attendant coverage for all United Airlines flights arriving or departing from O'Hare. Over 3000 flight attendants were based out of O'Hare Airport.

Key Accomplishment:

- Promoted from Clerk position to Assistant Scheduler within 1 month of employment.

EDUCATION

05/2011 **Arizona State University** **Tempe, AZ**
 Doctorate in Education (Ed.D.)
 Higher and Post-Secondary Education
 Dissertation: The Power of the Virtual Pen and the Development of College Freshmen:
 Exploring the Impact of University Website Messaging on the Situated Identities of First-Year College Freshmen.
 Committee: Dr. James Rund (co-chair), Dr. Kris Ewing (co-chair), and Dr. James P. Gee.

04/2003 **Illinois State University** **Normal, IL**
 Master of Science in Education
 Concentration: College Student Personnel Administration

08/1989 **Illinois State University** **Normal, IL**
 Bachelor of Arts Degree
 Major: Public Relations
 Minor: Spanish

LANGUAGES

Fluent in Spanish – Oral and Written

PROFESSIONAL AFFILIATIONS, ORGANIZATIONS & COMMUNITY SERVICE

American Education Researchers Association	2012 - Present
NASFA, International Educators Association	2012 - Present
American College Professionals Association	2003 - 2010
National Association of Student Personnel Administrators	2003 - 2010
National Academic Advising Association	1998 – 1999, 2007
Connectional (International) Member-At-Large –Social Action Commission	2004 - 2010
Illinois Conference Young People’s Division Director (Elected)	2002 – 2004
(Organized, planned, and implemented statewide youth workshops, conferences, leadership retreats, fund raising events, and large annual conference for youth groups at 48 churches; supervised young adult executive board; member of a five-state executive committee)	
4 th District (Canada, MI, IL, IN, WI, IA) Campus Ministry Chairperson (Nominated)	1997 - 2001
Delta Sigma Theta Sorority, Incorporated – Diamond Life Member	2001 - Present
Advisor - Iota Kappa Chapter at ASU on the Tempe Campus	2004 - 2014
Co-Chairperson, Scholarship Committee	2001-2002
Board of Directors, McLean County Child Care Resource and Referral Network	2001-2002
Kappa Delta Pi, an International Honor Society in Education	2003
Phi Kappa Phi, an International All Discipline Honor Society	2008 - Present
Arizona State University Commencement Volunteer	2006 - 2013

COMMITTEES, TASK FORCES, FOCUS GROUPS

President/Provost Commencement Task Force	12/2017 - Present
University Chair, Committee for Campus Inclusion	10/2016 - Present
Member Arizona State University MLK Jr. Committee	03/2008 - Present

Executive Board Member Commission on the Status of Women	03/2008 - Present
Member, African and African American Faculty and Staff Association	09/2015 - Present
ASU Transfer Matter Task Force – Learning Committee	10/2015 – 05/2016
Greek Task Force	01/2010 - 2012
First Year Student Survey Focus Group	01/2009 - 2010
Member, Commission on the Status of Women (CSW)	12/2007 - Present
Chair, CSW at the Downtown Phoenix campus	03/2008 – 07/2012
Member, Martin Luther King Jr. Committee - Downtown Phoenix campus	09/2007 – 03/2008
Chair, Martin Luther King Jr. Committee Downtown Phoenix campus	03/2008 – 09/2010
Member, Downtown Phoenix campus Public Safety Advisory Board	07/2006 – 06/2008
Member, Arizona State University Academic Integrity Advocates	07/2006 – 08/2008
University Hearing Officer	Fall 2009- 2014
Arizona College Access Network	Spring 2012 - 2014

AWARDS AND RECOGNITIONS

Arizona State University Phi Kappa Phi Recognition for Service and Lifetime membership award	October 2017
Arizona State University Commission on the Status of Women Outstanding Contribution to the ASU Community	2016
Arizona State University President’s Award for Innovation UASP Multi-subject On-line Tutoring Program	2010-2011
Arizona State University (ASU) Student Affairs Tribute to University Staff Honoree	2004 - 2005
Who’s Who Among Students in American Colleges & Universities Recipient	2002 - 2003
Team Excellence Award - Honorable Mention Student Service and Referral Center - Illinois State University	2002 - 2003
Student Union (Student Government) Student Service of the Year Award Student Educational Service (Now known as Cornerstone: The Center for Advanced Learning)	2002 - 2003

PUBLICATIONS

Sumner, C. A., (2011). The power of the virtual pen and the development of college freshmen: Exploring the impact of university website messaging on the situated identities of first-year college students.

Sumner, C. A., (1999). 4th Episcopal District Campus Ministry Directory. AMEC Publishing House, Nashville, TN.

PRESENTATIONS/ WORKSHOP FACILITATION

Sumner, C. A. (November 2017) Presenter. *Socially Constructed; Web Affirmed: Where Identity and Belongingness Converge. Engaging Students in the Digital Age.* ASU Organizational Excellence Community of Practice.

Sumner, C. A. (October 2017) Keynote Address. Phi Kappa Phi ASU Chapter Induction Ceremony.

Sumner, C. A. (June 2015). Opening Address. Arizona Women in Higher Education.

Sumner, C. A. (Spring 2013 – Present). Moderator. Yellow Brick Road to Leadership. ASU Commission on the Status of Women.

Sumner, C. A. (March – July 2012 - Present). Empowering Your Student for Success. New Student Orientation, Arizona State University.

Sumner, C. A. (April 2012). Panelist. Yellow Brick Road to Leadership. ASU Commission on the Status of Women.

Nahavandi, A., Sumner, C. A., (March - July 2008; March - July 2009). *Guide to academic success*. New Student Orientation, Arizona State University.

Sumner, Carol A., Harrop, L., (March – July 2010). *Guide to academic success*. New Student Orientation, Arizona State University.

Sumner, C. A., (August 2010). *What to expect now that your student is a college freshman*. College of Nursing and Health Innovation New Student Parent Orientation.

Sumner, C. A., (August 2009). *What to expect now that your student is a college freshman*. College of Nursing and Health Innovation New Student Parent Orientation.

Sumner, C. A., (September 2010). *22 Pearls of Wisdom From One Who Has Been Where You Are*. Preparing Future Professionals – Higher and Postsecondary Education Master Degree Program Student Organization.

Sumner, C. A. (July 2009). *Preparing for College and Beyond*. Gateway Community College Upward Program.

Sumner, C. A. *Using StrengthsQuest as a Tool for Academic Success*. CPP 294: Personal & Professional Development -Nina Mason Pulliam Cohort. (January 2009; January 2010).

Sumner, C. A., Craig, L., Darr, A., (2005). Classroom presentations. *Consider College*. Carl Hayden High School, Phoenix, AZ.